



PASADENA  
SHOWCASE  
H O U S E  
*for the Arts*

## **Introduction to Pasadena Showcase House for the Arts**

Thank you for your interest in membership in Pasadena Showcase House for the Arts (PSHA). PSHA is an all-volunteer non-profit California corporation whose members donate their time and talents to produce the annual Pasadena Showcase House of Design. Founded in 1948, and formerly known as The Pasadena Junior Philharmonic Committee, they adopted the Pasadena Showcase House of Design as their annual benefit in 1965. It is one of the oldest, largest and most successful house and garden tours in the nation.

The Pasadena Showcase House of Design is a complex fundraiser that takes place annually between mid-April and mid-May. Planning occurs throughout the year, however, the work begins in earnest in late January when the house is leased from the owner for renovation and thus transformation into the Showcase House of Design. Year after year, the undertaking of this multifaceted project brings together a group of dedicated, hardworking volunteers whose talents and skills have proven to be immeasurable.

An essential part of our mission is to nurture the study and appreciation of music and to ensure that music is available to a broad range of audiences. Examples include the underwriting of concerts, choral productions, musical theater, opera, jazz quartets, marching bands and orchestras at local schools, senior centers, and through many other non-profit organizations. Integral parts of our program are music therapy for at-risk children, scholarships for young musicians and music education at a variety of levels. This is in addition to our longstanding support of the Los Angeles Philharmonic Association.

PSHA also funds and produces three annual music programs: PSHA's Youth Concert is a free concert designed to weave musical concepts into an appealing program that is presented at Walt Disney Concert Hall by the Los Angeles Philharmonic for 4,200 fourth grade students. The Instrumental Competition brings together exceptionally talented musicians, ages 16-24, to compete for monetary prizes to further their music education. Approximately \$36,000 is awarded annually. PSHA's Music Mobile™ program is a hands-on award-winning program that, with the partnership of the Pasadena Conservatory of Music, is presented to third grade students throughout the San Gabriel Valley. It provides an introduction to classical music, the opportunity to play a selection of instruments and be part of a simulated orchestra.

The success of the Pasadena Showcase House of Design has enabled PSHA to make cumulative donations of more than \$21 million in support of the arts and provide opportunities for over 450,000 young people to discover, enjoy and study music. The programs funded by PSHA have enriched the lives of countless people and brought a lasting legacy to the community.



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## Criteria and Benefits of Membership

For any questions regarding membership please contact:

Charlotte McDonald  
Membership chair 2018-19  
407-810-4546  
cmorlando12@mac.com

**Candidates for membership in PSHA should have previously demonstrated the ability to accept responsibility, to fulfill commitments and to work effectively with others. Candidates must:**

- Be at least 21 years of age;
- Submit a completed application prior to August 31, 2018;
- Attend an interview prior to August 31, 2018; and

Provide two references prior to August 31, 2018. Each reference must be willing to recommend (the candidate in writing. References can be anyone who can attest to the candidate's experiences, work ethic, integrity and commitment. As part of the application process references may be contacted to verify and/or expand upon the information provided.

**Applying is not a guarantee of an offer of membership.**

Membership in PSHA is established by its bylaws and subject to vacancies and the needs of the organization. PSHA considers applicants for membership without regard to race, religion, gender, national or ethnic origin, marital status, disability or sexual orientation.

**There are a myriad of benefits to membership in PSHA.**

Most members volunteer for PSHA because of a desire to help provide funding for the arts. Design and architecture aficionados are attracted to PSHA for the opportunity to observe a renovation process and learn about new design and product concepts. Whatever your interests may be it is relevant to note that the majority of member positions are not related to design. However, all roles are of significance in bringing about the annual Showcase House of Design. Membership in PSHA is to be part of a hardworking, interesting and fun group of individuals where camaraderie can always be found. It is through this camaraderie and a variety of shared experiences that many long lasting friendships take form. Additionally, Members will enjoy invitations to various social occasions as well as two tickets to a concert presented by the Los Angeles Philharmonic.



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## Requirements for Active Members

We have found that the members who are most involved are those who experience a connection to the mission of PSHA and great satisfaction from participating. PSHA provides several different volunteer opportunities and undoubtedly a member will connect with one of the philanthropic aspects. We are aware that employment and family obligations often restrict the amount of time and the manner in which one can participate and will make efforts to help members find ways to meet their PSHA obligations in a way that is acceptable to both the member and PSHA. However, there are times when a project of this scope requires certain limitations that cannot be amended. Applicants should note that the Pasadena Showcase House of Design is open from mid-April to mid-May with pre-staffing from mid-January to mid-April and post staffing from mid May until early June. Meetings are held on Wednesdays.

**Provisional Year:** For the first year, members are provisional. In addition to the requirements outlined for Active Members they are required to attend two additional meetings: an Orientation Meeting and a Benefit Committee Meeting in January, February or March. Throughout the year there are several opportunities available for participation on a voluntary basis to help new members become better acquainted with other members and the organization.

After successfully completing the provisional year, a member with inflexible employment or other responsibilities may choose to change her/his status to Business Member, which has a time commitment at a lower level than an Active Member.

**Financial:** Annual dues are \$125.00

**Music Programs:** Staff at one of the PSHA music programs – Youth Concert, Music Mobile™ or Instrumental Competition.

**Meetings:** Attend the March General Meeting. Attend two additional General Meetings, which are held on the first Wednesday in October, November, January, February, and June or “Punch & Lunch” in mid-April.

**Staffing at the Pasadena Showcase House of Design:** Work a total of two pre and or post staffing shifts (four hours each) during January, February, March, early April, or late May. Staff ten shifts (four hours each) while the Pasadena Showcase House of Design is open to the public from mid April to mid May. (There is an alternative available for five shifts if it is not possible for a member to work all ten shifts.) Staffing requires the ability to stand for a four-hour shift (with one 15 minute break) as well as the ability to climb stairs, walk throughout the property and perform additional physical tasks.

**Benefit Committee:** Every Active member is required to serve on either the Benefit Committee or a sub-committee. These positions require a variety of time. Some require a large amount of time onsite at the Showcase House while others can be done at home. It is important that members read the job descriptions posted on the PSHA website before accepting a position so to insure a good match.



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## Application for Membership

The enclosed completed application, a check for \$125.00 made payable to PSHA for Provisional dues and two letters of reference must be mailed prior to August 31, 2018 to:

Pasadena Showcase House for the Arts  
Attn: Charlotte McDonald, Membership  
1555 Charlton Road  
San Marino, CA 91108

### **Please print**

Name \_\_\_\_\_  
Last Name First Name Middle Name or Initial if used

Address \_\_\_\_\_  
Street Number Street Name City State Zip Code

Telephone Number (s) \_\_\_\_\_  
Home Cell Work

Email \_\_\_\_\_

Social Title \_\_\_\_\_  
(Example: Mr. and Mrs. Tom King or Ms. Kara Dalton)

Month/Day of Birth \_\_\_\_\_

How did you learn about PSHA? \_\_\_\_\_

Why are you interested in becoming a member of PSHA? \_\_\_\_\_

What have you found to be the most rewarding and/or challenging aspects of your previous community service experiences or work experiences? (Professional, Civic, Service, Political & Community Organizations)

\_\_\_\_\_

What are your personal areas of interest and hobbies? \_\_\_\_\_

\_\_\_\_\_

Please list two references either from other community service organizations, an employer, a PSHA member or other source. Letters of reference are a required component of your application. References may be contacted to verify and/or expand upon the written information provided. Please grant permission to each reference to discuss your application with a PSHA representative.

First Reference

Name \_\_\_\_\_ Name of Organization \_\_\_\_\_

Relationship to Reference \_\_\_\_\_

Address \_\_\_\_\_  
Street Number Street Name Apt or Suite # City State Zip Code

Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

Second Reference

Name \_\_\_\_\_ Name of Organization \_\_\_\_\_

Relationship to Reference \_\_\_\_\_

Address \_\_\_\_\_  
Street Number Street Name Apt or Suite # City State Zip Code

Telephone Number \_\_\_\_\_ Email \_\_\_\_\_

Community Service Experience (Professional, Civic, Service, Political & Community Organizations) (Please attach an additional page if more space is needed)

Name of Organization	Years of Participation	Positions Held
_____	_____	_____
_____	_____	_____

Employment History (Please attach an additional page if more space is needed)

Name of Employer	Years of Service	Positions Held
_____	_____	_____
_____	_____	_____

\_\_\_\_\_ I have been convicted of a felony. Charge \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ I understand that PSHA may conduct a background check on any applicant.

I hereby consent to have my name submitted for review for membership. I have read the criteria and requirements for membership. I understand that my references may be contacted and information about me solicited.

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Date