



PASADENA
SHOWCASE
HOUSE
of the Arts

Pasadena Showcase House for the Arts
General Meeting Minutes -Approved
November 6, 2019

Call to Order

The General Membership Meeting of Pasadena Showcase House for the Arts, held on November 6, 2019 at The Shakespeare Club in Pasadena, California, began at 4:01 PM.

Dotty Ewing, Secretary, recorded the minutes, in both written and electronic formats.

Quorum

There were 38 voting Members present. In addition, 15 Associates and 7 Provisionals attended.

EXECUTIVE COMMITTEE REPORTS

President: Vikki Sung

The President's report is attached hereto.

1st Vice President: Barbara Damerel

Ms. Damerel presented the following revisions to the Bylaws, attached hereto, as recommended by the Board of Directors:

1. Ms. Damerel addressed the following changes to Bylaws *Article VI, Nomination and Election*.
 - a. Ms. Damerel moved that as read revisions to *Section D, Nomination of Finance, Gifts & Grants, Membership, Nominating and Policies-& Procedures Committee Members* be approved. The motion was seconded and approved.
 - b. Ms. Damerel moved that as read revisions to *Section E, Election of Finance, Gifts & Grants, Membership, Nominating and Policies & Procedures Committee Members* be approved. The motion was seconded and approved.
2. Ms. Damerel moved that as read revisions to *Article IX, Committees, Section A, Standing Committees, and Section B, Standing Committee Meetings*, be approved. The motion was seconded and approved.
3. Ms. Damerel moved that as read revisions to *Article III, Membership, Section D, Membership Descriptions, Benefits and Requirements*, concerning Provisional House Staffing, be approved. The motion was seconded and approved.
4. Ms. Damerel moved that as read revisions to *VIII, Duties of Officers*, concerning Annual Reports, attached hereto, be approved. The motion was seconded and approved.

Ms. Damerel also advised the Membership that changes to the Policies and Procedures Manual, noted in blue ink on the document attached hereto, were approved on October 16, 2019 by the Board of Directors.

2nd Vice President: Jill Fosselman

Ms. Fosselman updated the Membership on: ticket sales; the results of Designer Walk Through, held October 24th; the Informals presentations, scheduled for November 14th; the distribution of Patron Invitations; ticket availability for Empty House Party; Ticket Marketing activity directed to neighbors; and, the Showcase Tickets database list.

Ms. Fosselman also thanked the Associates for their support in selling Gift Certificates during their recent social event and requested that all Members help distribute the collateral promoting the House made available at this meeting.

3rd Vice President (Finance): Undine Schwarz

Not present.

4th Vice President (Gifts & Grants): Marsha Seyffert

Ms. Seyffert announced that 68 applications had been received for the 2019-2020 Gifts & Grants program.

Membership: Cathy Hilton

Ms. Hilton announced the membership status changes attached hereto and reminded the Membership that an evite had been sent to all to attend a Membership social event to be held November 24th.

Secretary: Dotty Ewing

Ms. Ewing moved that the Minutes for the October 2nd General Membership meeting be approved. The motion was seconded and approved.

Ms. Sung requested readers for future minutes. Ms. Marevich and Ms. Reilly volunteered for this ongoing assignment.

Advisor/Parliamentarian: Dana Marevich

As Co-Chair for the Empty House Party, Ms. Marevich announced that the party would be held on Friday, January 17th and asked Members and Provisionals to sign up to take shifts at the check-in desk that evening. As head of the Nominating Committee, Ms. Marevich also announced that the Board of Directors descriptions in the Policies and Procedures Manual were correct and encouraged Members to consider serving next year.

OFFICERS

Benefit Chair-Elect: Susie Aguirre

Ms. Aguirre advised she was visiting houses for consideration as the 2021 House and was also reviewing contracts.

Hospitality: Barbara Lyle

No report.

PSHA Instrumental Competition: Susan Bermingham

No report.

PSHA Music Mobile™: Barbara Lake

Ms. Lake reported that Music Mobile was now extended through February 28th and encouraged Members and Provisionals to volunteer for new dates of service added to the schedule..

Ms. Sung reminded the membership that the Music Mobile program is now underwritten with a \$39,000 grant from the United Charity Foundation.

PSHA Youth Concert: Salpy Pontrelli

Not present.

Ms. Sung announced that the date for the Youth Concert is March 25th.

Provisionals: Annelise Dachel

No report.

Public Relations/Marketing: Michele Lembo

Not present.

Publications: Kathrine Watkins for Christina Louie

On behalf of Ms. Louie, Ms. Watkins announced that the Ipswitch email system would no longer be available for communications. Members should stand by for, and possibly clear from a spam designation, a new PSHA Constant Contact email, to be sent 8:00 AM, November 7th.

Season Tickets: Lynne Graves

Ms. Graves advised that Members seeking access to the PSHA free LA Phil tickets to watch for and respond to an email to be sent shortly, offering tickets for January 26th and May 24th.

An email would be sent later today, November 6th to those Members who elected to pay \$150 for access to additional LA Phil tickets.

Treasurer: Kathryn Hofgaarden

Ms. Hofgaarden's report is attached hereto.

HONORARY BOARD MEMBERS

Archivist/Historian: Lydia Rubin

No report.

Website Committee: Kaytie Watkins

Ms. Watkins provided an update on progress and the details of the Membership, Events and online payment sections of the new website;

Associate Representatives: Eileen Reilly and Marybeth Rehman-Dittu

Ms. Reilly reported on the recent Halloween Haunt, an Associate/Board event, and thanked Ms. Rehman-Dittu for hosting it at her house. She encouraged the Membership to respond promptly to RSVP requests and reminded members that, unless they had a good reason, to attend an event or meeting if they RSVP'd "yes".

Investment Fund: Fran Biles

Ms. Biles and Ms. McCluggage provided a history of the growth of the Investment Fund and rationale for a proposed change in organizational status.

Ms. Marevich moved to approve the attached Board-approved recommendation that the Investment Fund become a separate 501(c)(3) Supporting Organization, with a separate 501 (c)(3) the name of which shall be determined, with a governing board of five (5) voting PSHA Associates and three (3) on-voting PSHA Members. The motion was seconded and approved.

Ms. Biles agreed that the change in Investment Fund profits, (from a previous 60/40 split, favoring monies back to the Investment Fund vs. to Showcase/Gifts and Grants, to a 50/50 split) would be incorporated into the new Supporting Organization's Bylaws.

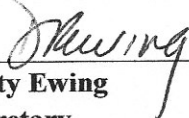
Committee for the Future: Marilyn Anderson

Not present.

Adjournment

The meeting was adjourned at 4:54 PM.

Respectfully submitted,



Dotty Ewing
Secretary