



PASADENA  
SHOWCASE  
H O U S E  
*of the Arts*

**Pasadena Showcase House for the Arts**  
**General Meeting Minutes -Approved**  
**October 2, 2019**

**Call to Order**

The Pasadena Showcase House for the Arts General Meeting was held on the Monique and Jonathan Kagan Patio at the Hollywood Bowl, in Los Angeles. Vikki Sung, President, called the meeting to order at 11:30 A.M.

Dotty Ewing, Secretary, recorded the minutes.

**Approval of the Minutes**

Ms. Ewing moved that the Minutes of the Board of Meeting of June 19, 2019 be approved. The motion was seconded and approved.

**Quorum**

There were 45 voting members present. In addition, 6 Associates and 7 Provisionals attended.

**EXECUTIVE COMMITTEE REPORTS**

**President: Vikki Sung**

Ms. Sung announced that Chad Smith, CEO of the Los Angeles Philharmonic would speak at the next General Meeting, November 6th, to be held at the Shakespeare Club beginning at 3 PM.

**1st Vice President: Kathryn Hofgaarden for Barbara Damerel**

In advance of Ms. Hofgaarden's recommendations, Ms. Sung, on behalf of Ms. Damerel provided a brief outline on the General Membership procedure for revisions to bylaws: proposals for bylaw revisions must be received by the membership 7 days in advance of the General Meeting, a motion would be put forth for approval, seconded, a discussion, as needed, would ensue and then a final vote for approval would occur.

Ms. Hofgaarden presented the following revisions to the Bylaws as recommended by the Board of Directors:

1. Ms. Hofgaarden moved that the revisions to Article III of the Bylaws regarding the Provisional Application Process and listed in Section 1 of the recommendations be approved. Motion seconded and approved.
2. Ms. Hofgaarden moved that the revisions to Article III of the Bylaws regarding Dues, Mandatory March Meeting and Unfulfilled Service Requirements and listed in Section 2 of the recommendations be approved. Motion seconded and approved.

3. Ms. Hofgaarden moved that the revisions to Article III of the Bylaws regarding the elimination of Probation and listed in Section 3 of the recommendations be approved. Motion seconded and approved.

4. Ms. Hofgaarden moved that the revisions to Article III of the Bylaws regarding Change of Status and Leave of Absence and listed in Section 4 of the recommendations be approved. Motion seconded and approved.

5. Ms. Hofgaarden moved that the revisions to Article V of the Bylaws regarding Dues, 2 Season Tickets and Service Requirements and listed in Section 5 of the recommendations be approved. Motion seconded and approved.

6. Ms. Hofgaarden moved that the Board approve a revision to Bylaw Article VI, Section B 1 regarding Benefit Chair Elect and listed in Section 6 of the recommendations be approved. Motion seconded and approved.

Ms. Hofgaarden informed the membership of the attached list of revisions to the Policies and Procedures Manual that were approved by the Board of Directors at the September 19, 2019 Board meeting.

Ms. Hofgaarden also announced the names of new Board Members who were approved by the Board to fill vacancies: Secretary, Dotty Ewing; Hospitality, Barbara Lyle; and Publications, Christina Louie.

#### **2nd Vice President: Jill Fosselman**

Ms. Fosselman acknowledged and thanked Ms. Sung for her work setting up this meeting at the Hollywood Bowl. Ms. Fosselman also made three announcements regarding upcoming PSHA dates:

1. The next Benefit Committee Meeting will be on Wednesday, November 9th at the Shakespeare Club beginning at 4 PM. All members are welcome to attend.
2. The City of Arcadia hearing for approval of the PSHA TUP for the 2019-2020 house will be held on October 15th, beginning at 7 PM.
3. The Designer Walk Through, at the house will be held on October 24th, beginning at 9 AM. All who attend must RSVP for an accurate hospitality count.

Ms. Fosselman also introduced Colleen Robertson as the new Benefit Hospitality Chair and indicated that a sheet for Benefit Committee meeting attendees to supply various food items was circulating and encouraged members to sign up to contribute.

#### **3rd Vice President (Finance): Undine Schwarz**

Ms. Schwarz provided the following information regarding PSHA accounts:

1. Total Cash Assets: \$505,476.24
2. Ticket Account: \$292,072.53
3. Checking Account: \$213,403.71

Ms. Schwartz announced that the Finance Committee would meet on October 12, 2019 to discuss the 2020 Benefit Budget and the annual distribution of funds to Gifts & Grants. Ms. Schwartz also advised that a new CPA firm was in review with Kathy Hofgaarden.

#### **4th Vice President (Gifts & Grants): Marsha Seyffert** No report.

#### **Membership: Cathy Hilton**

Ms. Hilton announced Board-approved status changes attached hereto.

Ms. Hilton passed out copies of the Conflict of Interest form and asked all members to complete, sign and return them to her as soon as possible.

Ms. Hilton provided details on the current PSHA membership:

1. Active and Business Members: 66



2. Associate Members: 179
3. Provisional Members 11
4. Members on Leave of Absence 6

Ms. Hilton also announced that a plan of social activities was in development and thanked Kaytie Watkins for creating and supplying all new membership name tags.

**Secretary: Dotty Ewing** No report.

**Advisor/Parliamentarian: Dana Marevich**

Ms. Marevich announced that Susie Aguirre was approved by the Board as Benefit Chair Elect for the 2020-2021 Showcase year and moved that the General Membership approve. Kathryn Hofgaarden seconded the motion and the motion passed. Barbara Lyle was -approved by the Board to be General Meeting Hospitality Chair to fill the 2019-2020 spot Ms. Aguirre vacated. Ms. Marevich thanked Ms. Aguirre for her Hospitality work for this October 2nd event.

**OFFICERS**

**Hospitality: Barbara Lyle** No report.

**PSHA Instrumental Competition: Susan Bermingham**

Ms. Bermingham thanked her committee members for their service to date and reported that the 2020 Instrumental Competition would be held on February 15, 2020 at Pasadena Conservatory of Music. Applications for the competition will be available online on the PSHA website until December 23rd.

**PSHA Music Mobile™: Barbara Lake**

Ms. Lake reported that Music Mobile will start on October 3, 2019 at Carver Elementary School and that, to date, 80 assemblies are planned. The Music Mobile season ends on March 26th. Ms. Lake encouraged members to sign up at this meeting or as soon as possible to serve as PSHA coordinators at the various Music Mobile dates and sites.

**PSHA Youth Concert: Salpy Pontrelli**

Ms. Pontrelli reported that the 2020 Youth Concert would be held at Walt Disney Concert Hall on March 25, 2020 and encouraged all members to volunteer to assist on site at the Walt Disney Concert Hall at the next General Meeting.

Ms. Pontrelli also advised that all communications between PSHA and the participating schools would be in provided in a digital format for the 2019-2020 year, and that save-the-date notices for schools to participate will be sent out in the week of October 7th.

**Provisionals: Annelise Dachel**

Ms. Dachel thanked Cathy Hilton for her assistance with the recent New Member Reception and reported that PSHA now has 11 new Provisional Members, 7 of whom attended this General Meeting: Susan Barilich, Stephanie Johnson, Mai Miao, Artie Hood, Janyce Teasley, Analily Park and Jennifer Jones. Ms. Dachel reported that Stephanie Johnson suggested the name chosen for this Provision Class: "The Pitch Squad."

Ms. Dachel also advised that biographies for new members will be in the next issue of JIS so all members are aware of the talents and expertise this class brings to PSHA.

Ms. Dachel also requested that every member speak to at least one new Provisional to welcome them to PSHA.

**Public Relations/Marketing: Michele Lembo**

Ms. Lembo introduced her committee members: Susan Bermingham, Dotty Ewing, Ying Ying Lin, Lisa Loeffler, Linda Shen and Judy Tsai.

**Publications: Christina Louie**

Ms. Louie encourage all members present to pick up their updated 2019-2020 PSHA Roster.

**Season Tickets: Lynne Graves** No report.

**Treasurer: Kathryn Hofgaarden** No report.

**Benefit Chair-Elect: Susie Aguirre** No report.

**HONORARY CHAIRMEN**

**Archivist/Historian: Lydia Rubin** No report.

**Website Committee: Kaytie Watkins**

Ms. Watkins encouraged all members to pay close attention to their monthly issue of Just In Showcase (JIS) because it will now be a major communications tool to convey updates and timely information. The new email format, hosted by Constant Contact, is designed to make it easier to read.

Ms. Watkins reported that the deadline for the next issue is October 2nd.

**Associate Representatives: Marybeth Rehman-Dittu**

Ms. Rehman-Dittu, in disguise as Phyllis Diller, entertained and announced a Halloween Haunt to be held on October 29th for Associates and Board Members.

**Investment Fund: Fran Biles** No report.

**Committee for the Future: Marilyn Anderson** Not in attendance.

**Adjournment**

The meeting was adjourned at 12:16 P.M.

Respectfully submitted,

*Dotty Ewing*  
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Dotty Ewing  
Secretary