



PASADENA
SHOWCASE
HOUSE
for the Arts

PASADENA SHOWCASE HOUSE *for the Arts*
General Meeting
Minutes
January 4, 2023

Call to Order

The January 4, 2023 General Meeting of the Pasadena Showcase House for the Arts was held in the Orange Grove Village Clubhouse, 409 W. Walnut Street, Pasadena.

President Vikki Sung called the meeting to order at 9:17 AM.

Quorum

A quorum was in attendance for voting purposes.

Approval of the Minutes

Stephanie Johnson made a motion to approve the Minutes of the November 2, 2022 General meeting. The Motion was seconded and approved by a unanimous voice vote.

Reports

Executive Committee

President: Vikki Sung

Our work for Showcase House officially begins today. We received the keys to the property yesterday.

1st Vice President: Eileen Reilly

Absent - No report.

2nd Vice President (Benefit): Matthew McIntyre

We now have possession of the House. The owners have a few things left there and will use some garage space until the end of the month. Designers have been assigned to all rooms except two. One is pending.

The Empty House Party will be held on January 20, 2023. Tickets are on sale to members.

3rd Vice President (Finance): Undine Schwarz

Absent – report sent via email:

The CPA Audit for year end 7/31/2022 has started and will take several weeks to complete. The Board and Benefit budgets have been uploaded to QuickBooks for this fiscal year. Pending are the BVA (Budget Versus Actual) monthly QB reports to be sent to Committee Chairs. Please reach out directly to me on any questions on budgets.

4th Vice President (Gifts & Grants): Suzanne Hart

Absent - No report.

Vikki Sung reported that committee assignments have been made and that they will meet February 4, 2023.

Membership: Dotty Ewing

The Patron Campaign has been very successful. We have received more funds to-date than all last year.

There are currently 22 new Provisional members with 4 more to be approved later this month. A review of member referred new prospects is underway.

Secretary: Stephanie Johnson

No report.

Advisor/Parliamentarian: Gretchen McNally

Nominations for Board & Standing Committees are being accepted. There is a form on the PSHA web site for members to complete.

Officers

Benefit Chair Elect: Barbara Lake

Absent - No report.

Hospitality: Britta Piotrowski

The February 8th General Meeting will be held at the War Memorial Building.
The March 1st General Meeting will be held at the San Gabriel Country Club.
The June 14th General Meeting will be held at the San Gabriel Country Club.

Instrumental Competition – Christine Upton

Applications for the Instrumental Competition are being received.

Music Mobile™ - Marsha Seyffert

Vikki Sung reports that the new program is under development.

Youth Concert – Helen Gipson

The details of the Youth Concert on February 1, 2023 are being worked out with the Los Angeles Philharmonic staff. Member assignments will be sent out soon.

Provisionals– Colleen Robertson

There are 22 new Provisionals who have been participating in events and were thanked for their enthusiasm. There will be a training meeting on January 12, 2023 at Dotty Ewing's home.

Vikki Sung thanked the Provisional members who have stepped up to help at recent events.

Public Relations/Marketing – Garrett Collins

Several media campaigns are ramping up. The new PR Firm, Secret Agent, is assisting with various projects and will assume responsibility for social media.

Invitations to the Empty House Party have been sent out to media.

The PR Committee will meet soon.

A photographer is scheduled on January 19th to take portrait photos of the Designers.

Members are encouraged to take photos of interesting happenings at the House.

Publications – Cathy Hilton

There are Rosters still available to members.
The web site has been updated for: the Nominations survey, Member tickets, and Gift Certificates.

Season Tickets – Michele Lembo

Absent - No report.

Treasurer – Jenny Chiang

The Union Bank account balances as of January 4, 2023, are:

	Balance 01/04/2023
Union Bank - Business Essentials Checking	\$874,121.90
Union Bank Freely Business Checking	<u>\$379,232.63</u>
	\$1,253,354.53

Honorary Members

Archivist/Historian – Dana Marevich

No report.

Associate Representatives – Erin Dundee and Lynn Mehl

Lynn Mehl reported that the Associate Newsletter will be sent out this week.

Unfinished Business

None

New Business

None

Adjournment

President Sung thanked members for their time and adjourned the meeting at 9:43 AM.

A handwritten signature in black ink, appearing to read "Stephanie Johnson", with a long horizontal flourish extending to the right.

Submitted By
Stephanie Johnson, Secretary